

# Seattle Port Commission Audit Committee Meeting

Tuesday, December 7, 2010  
8:30 a.m. – 11:30 p.m.  
Port of Seattle Headquarters  
Pier 69  
Commission Chambers

**Attendees:**

Commissioner Gael Tarleton  
Commissioner Tom Albro  
Committee Public Member Steven Miller  
CEO Tay Yoshitani

**Presenters:**

Joyce Kirangi, Director, Internal Audit Department  
Deanna Zachrisson, Aviation Business Development  
Rudy Caluza, Director of Accounting & Financial Reporting

**Staff:**

Tom Barnard, Policy Analyst, Port of Seattle Commission  
Donna Wynn, Commission Records Supervisor

## Agenda

Approval of Audit Committee minutes for September and October, 2010

Audit Committee

[Interviews](#) for 2011 Audit Committee Public Member

Audit Committee

Lease and Concession Audits:  
[Sodexo America, LLC](#)  
[Smarte Carte, Inc.](#)

Joyce Kirangi, Director, Internal Audit Department  
Deanna Zachrisson, Aviation Business Development

Update on Concession payment issue

Rudy Caluza, Director of Accounting & Financial Reporting

Preliminary Discussion of 2011 Internal Audit [Work Plan](#)

Joyce Kirangi, Director, Internal Audit Department